

Run a Fund

Fund administration made simple

February 2023



Challenge

In a constantly evolving investment funds' landscape, funds are faced with increased regulation and enhanced supervision by regulators. This places an immense administrative burden on fund managers when they should instead focus on managing their investment goals.

Solution

Outsourcing your fund's administration to a team of experts allows you to benefit from economies of scale, precise alignment of the fund's processes with applicable laws and a significant decrease in workload.

"Royal Pine becomes your trusted partner for a seamless administration of your fund, allowing you to focus on what really matters, managing your fund."

Royal Pine operates across the globe in key financial jurisdictions.

Cyprus/Greece/Malta/Mauritius/Cayman Islands/British Virgin Islands/United Arab Emirates

ROYAL PINE

How Can we Help?

Royal Pine administers, supports and protects private equity, private debt, venture capital and real estate funds across the globe. With decades of experience and a dedicated team of professionals, Royal Pine is now serving assets under management in the region of **\$1bln**.

Our team can assist you with a complete fund administration solution which includes:

NAV Determination

- Net Asset Value (NAV) calculation on any periodical basis required.
- Maintenance of investment transactions information and marked to market valuations of the portfolio using independent pricing sources.
- Reconciliation with brokers, custodians and bankers.
- Calculating transaction, management and performance fees in accordance with the constitutional documents of the fund.

Accounting & Fund Bookkeeping

- Maintaining accounting records in accordance with applicable accounting standards.
- Recording subscriptions and redemptions.
- Liaising with the auditors and assisting with the audit of the financial statements, income statements, assets and liabilities statements.

Transfer Agency Support

- Performing KYC/AML procedures on investors in accordance with applicable AML laws and regulations.
- Processing the issue, transfer, allotment, conversion, redemption and/or purchase of units in accordance with applicable laws and the fund's constitutional documents.
- Keeping the register and investor contact database.
- Fund reporting to investors and key stakeholders.
- Issuing and distributing notices to the investors.

Reporting

- Fund statement including NAV calculation package.
- Investment transactions, portfolio holdings and exposure analysis.
- Cash statements.
- Fees/expenses analysis.
- Regulatory reporting to competent authorities.

About

Royal Pine is a boutique advisory firm offering a comprehensive spectrum of solution-based products addressing the needs of Corporate clients, Private clients or their family offices and Regulated institutions on areas of investments, financial, tax, legal and corporate matters.